



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 3:01 p.m. on Tuesday, March 28, 2023, at the Beatrice Campus, 4771 W. Scott Rd., Beatrice, NE.

ROLL CALL:

Present:

Nancy A. Seim, Lincoln
Brandon Gunther, Hickman
Kathy Boellstorff, Johnson
Arlyn Uhrmacher, Lincoln
Chuck Byers, McCool Junction
Kristin Yates, Lincoln
James Sherwood, Lincoln
Joann Herrington, Lincoln
Carina McCormick, Lincoln

Absent:

Linda Hartman, Faculty Representative

Chairperson Stenberg welcomed everyone to the meeting.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Stenberg stated the public meeting notice had been published in the Lincoln Journal Star on Tuesday, March 21, 2023, as well as posted on the bulletin board in the Area Office and on the website. He indicated that the meeting is conducted according to the principles of the revised *Robert's Rules of Order*.

Chairperson Stenberg stated that supplementary materials were available for the public, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, item number 9. To testify during this time any member of the audience may approach the Board. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

Mr. Byers moved approval of the consent agenda. Seconded by Mr. Uhrmacher.

- 1) Approval of Agenda as Presented
- 2) Approval of Minutes of February 21, 2023, Regular Board Meeting and March 7, 2023, Work Session
- 3) Approval and Ratification of Bills and Claims

- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring/Resignations/Terminations of Instructional Staff
- 6) Approval of Board Participation Report: Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Coverage (LB256 Compliance Report for Fiscal Year 2022-2023 Quarter 3)
- 7) Financial Report

Financial Summary through February 28, 2023

General Fund	Budget 22-23	Year to Date through February 28, 2023			
		Budget	Actual	Variance	% Variance
Revenues:					
State aid	29,873,785	17,924,271	17,924,271	-	--
Local taxes	50,778,465	26,596,796	26,131,411	(465,385)	-1.75%
Tuition	16,352,786	14,717,507	14,330,931	(386,576)	-2.63%
Other	800,000	533,333	1,451,625	918,292	172.18%
Total Revenues	97,805,036	59,771,907	59,838,239	66,332	0.11%
Expenses					
Personal services	79,558,385	53,038,924	47,972,180	(5,066,744)	-9.6%
Operating	16,842,756	11,228,504	12,624,415	1,395,911	12.4%
Travel	391,555	261,036	117,929	(143,107)	-54.8%
Equipment	1,012,340	637,969	1,413,812	775,843	121.6%
Total Expenses	97,805,036	65,166,433	62,128,336	(3,038,097)	-4.7%
Net Position	-	(5,394,526)	(2,290,097)	3,104,429	

The budget report ending April 30, 2022 showed:

Percentage of Budget year: 66.7%
 Percentage of Budget spent: 63.5%
 Percentage of Board budget spent: 66.5%

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (0):
Byers		
Uhrmacher		
Seim		
Boellstorff		
Gunther		
Yates		
Herrington		
McCormick		
Sherwood		
Stenberg		

Motion Carried

BOARD TEAM REPORTS

Chairperson Stenberg mentioned the HLC visit is April 24. Dr. Yates, Dr. Sherwood, Mr. Uhrmacher, Mr. Byers, and Mr. Stenberg will meet with HLC representatives for interviews.

Executive. Chairperson Stenberg stated the Executive Team met prior to the Board meeting and set the agendas for the March 28, regular and special meetings. He indicated he sent invitations to the qualified District One candidates to interview at the special meeting and prepared questions for the interviews.

Planning Team. Dr. Sherwood discussed the Board of Governors Meeting survey.

Finance & Facilities. Ms. Boellstorff discussed the facilities project status update and mentioned the Sandhills Global groundbreaking ceremony. York Learning Center will have the Ribbon Cutting Ceremony on April 18.

Equity and Human Resources. Dr. Yates mentioned the faculty contract will be discussed in closed session.

TCA. Mr. Uhrmacher discussed TCA's Career Fair and Recognition Night Class of 2023.

NCCA Representative. Mr. Byers stated the legislative bill update would be given by Dr. Illich.

Chairperson Stenberg mentioned the digital copy of the Roberts Rules were installed in all Board of Governors computers.

PRESIDENT'S REPORT. Dr. Illich discussed LB 783 had an amendment and another in progress.

- HLC visit is going well and assurance document was submitted.
- HLC visit is April 24 – 26.
- Facilities update in the Lincoln campus.
- Sandhill Global Groundbreaking ceremony was March 22.
- Athletic Banquet was a fantastic ceremony.
- SCC Mascot update.
- Volleyball team will remain in Beatrice.
- Tennis and Track are on hold at the Lincoln Campus.

Mr. Uhrmacher mentioned LB 783.

Dr. Illich further discussed the amendment for LB 783 moving forward as LB 243.

Linda Hartman, arrived at 3:29 p.m.

FACULTY ASSOCIATION REPORT

Theresa Hruza, Faculty Association Area President, mentioned the Illuminations Launch Party is on April 21 at 3 p.m. to 5:30 p.m. at the Lincoln Campus. She also mentioned the SkillsUSA - Lincoln is competing in the State Competition and have raffle tickets for sale. Lincoln Charity Classic is on June 9 at Pioneers Golf Course.

STUDENT ACTIVITIES REPORT

Grace Borden, Secretary for Senate, FCA President, and Past-Ag President, and Student Treasurer mentioned upcoming student activities happening throughout the month of April.

PUBLIC COMMENT

Chairperson Stenberg asked for public comment. There was none.

DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

Consideration of the Creation of an Executive Compensation Team and Ratification of the Chair’s Team Appointments.

Mr. Byers motions to approve the creation of an Executive Compensation Team which will have the responsibility and authority to negotiate with the College President regarding his compensation and the other terms and conditions of a renewal agreement; to reduce the terms and conditions found to be acceptable to both the President and the Executive Compensation Team to writing; and to present a recommended written agreement to the full Board for its consideration and approval. The Team shall not have the authority to take formal action on behalf of the Board of Governors. The Team is authorized to confer with legal counsel as necessary in order to discharge its responsibilities. The Executive Compensation Team shall cease to exist upon the execution of a renewal agreement by both the Board and the College President. The Board of Governors further ratifies the Chair’s appointment of the following Board Members to the Executive Compensation Team: Arlyn Uhrmacher (Chair), Jim Sherwood, Kristin Yates, Nancy Seim, and Joann Herrington. Seconded by Mr. Uhrmacher.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (10):	AGAINST (0)	ABSENT (0)
Byers		
Uhrmacher		
Yates		
Sherwood		
McCormick		
Boellstorff		
Seim		

Gunther
Herrington
Stenberg

Motion Carried

Chairperson Stenberg declared the Board in recess at 3:42 p.m.

Chairperson Stenberg declared the Board in session at 3:55 p.m.

Closed session for strategy session with respect to collective bargaining and collective bargaining agreement(s).

Motion that the Board of Governors go into closed session for the purpose of a strategy session with respect to collective bargaining and collective bargaining agreements, which such closed session is necessary for the protection of the public interest.

Motion by Uhrmacher. Second by Gunther.

Roll call vote:

FOR (10):

AGAINST (0)

ABSENT (0):

Uhrmacher
Gunther
McCormick
Boellstorff
Yates
Sherwood
Herrington
Seim
Byers
Stenberg

Motion Carried

The Board of Governors, Dr. Illich, Dr. Michaelis and Mr. Aldridge will now go into closed session for the limited purpose of a strategy session with respect to collective bargaining which is necessary for the protection of the public interest.

Closed session commences at 3:58 p.m.

Motion that the Board of Governors exit closed session and re-enter open session.

Motion by Ms. Seim. Second by Ms. Boellstorff.

Roll call vote:

FOR (10):

AGAINST (0)

ABSENT (0):

Seim
Boellstorff
Herrington
Gunther
Uhrmacher
Sherwood
McCormick
Byers
Yates
Stenberg

Motion Carried

The Board of Governors have exited closed session and are now back in open session.

Closed session concluded at 4:41 p.m.

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

TIME AND PLACE FOR JUNE MEETING

Chairperson Stenberg stated the next regular Board meeting is scheduled for April 18, 2023, at York Learning Center 2:00 p.m. and Ribbon Cutting.

GOOD OF THE ORDER

Chairperson Stenberg discussed the plans for a break after the regular meeting and the interviews during the special meeting to follow.

Ms. Boellstorff mentioned the Phi Theta Kappa luncheon is April 12 and the Community College Service Organization is April 15 at 9:30 a.m. to 11:30 a.m.

Chairperson Stenberg mentioned Graduation is May 4.


Ms. Hartman mentioned Criterion 5 was discussed at the Higher Learning Commission Conference.

Dr. McCormick mentioned Legislative Bill 783 being under Legislative Bill 243.

ADJOURNMENT

Chairperson Stenberg adjourned the meeting at 4:47 p.m.

James Sherwood

A handwritten signature in cursive script that reads "James E. Sherwood". The signature is written in black ink and is positioned below the printed name.

Secretary

**SOUTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

Tuesday, March 28, 2023

Beatrice Campus – Academic Excellence Center
4771 W. Scott Rd., Beatrice, Nebraska
Room 134

REGULAR MEETING AGENDA – 3:00 P.M.

- | | |
|--|-----------|
| 1. Meeting Called to Order | 3:00 p.m. |
| 2. Roll Call | 3:02 |
| 3. Public Meeting Law Compliance Statement | 3:05 |
| 4. Consent Agenda | 3:07 |
| a. Action Item - Review Agenda; Move Action Items to Regular Agenda
and/or Approve Consent Agenda Items | |
| 1) Approval of Agenda as Presented | |
| 2) Approval of Minutes of February 21, 2023, Regular Board Meeting and
March 7, 2023, Work Session | |
| 3) Approval and Ratification of Bills and Claims | |
| 4) Approval of Personnel Changes for College Administrative and
Support Personnel | |
| 5) Approval of Hiring / Resignations / Terminations of Instructional Staff | |
| 6) Approval of Board Participation Report:
Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Coverage
(LB256 Compliance Report for Fiscal Year 2022-2023 Quarter 3) | |
| 7) Financial Report | |
| 5. Board Team Reports | 3:12 |
| 6. President's Report | 3:17 |
| 7. Faculty Association Report | 3:22 |
| 8. Student Activities Report | 3:24 |
| 9. Public Comment | 3:29 |
| 10. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO: | |
| a. Consideration of the Creation of an Executive Compensation Team
and Ratification of the Chair's Team Appointments | 3:34 |
| Break | |
| 11. Closed session for strategy session with respect to collective
bargaining and collective bargaining agreement(s). | 3:59 |
| 12. Legal Counsel Report | 4:34 |
| 13. Time and Place for April Meeting | 4:36 |

- | | |
|-----------------------|------|
| 14. Good of the Order | 4:39 |
| 15. Adjournment | 4:41 |

The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on (a) any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. In addition, the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the President.

*** Proof of Publication ***

State of Nebraska)
Lancaster County) SS.

NOTICE OF THE MEETING
OF THE BOARD OF GOVERNORS
OF THE SOUTHEAST COMMUNI-
TY COLLEGE AREA March 28,
2023 3:00 P.M. Location: Southeast
Community College Beatrice Cam-
pus – Academic Excellence Center,
Room 134 4771 W. Scott Rd.,
Beatrice, Nebraska
Notice is hereby given that the
regular meeting of the Board of
Governors of the Southeast Com-
munity College Area, will be held at
3:00 p.m. on March 28, 2023, at the
Southeast Community College Bea-
trice Campus – Academic Excel-
lence Center, in room 134, or other
location therein, 4771 W. Scott Rd.,
Beatrice, NE. The agenda for the
meeting, kept continuously current,
is available for public inspection
during regular business hours at the
Jack J. Huck Continuing Education
Center, 301 South 68th Street
Place, Lincoln, Nebraska.
THE BOARD OF GOVERNORS OF
THE SOUTHEAST COMMUNITY
COLLEGE AREA
1146691 3:20 ZNEZ

SOUTHEAST COMMUNITY COLLEGE-LINCOLN

301 S 68TH ST PLACE Floor 5
LINCOLN, NE 68510

ORDER NUMBER 1146691

The undersigned, being first duly sworn, deposes and says that she/he is a Clerk of the Lincoln Journal Star, legal newspaper printed, published and having a general circulation in the County of Lancaster and State of Nebraska, and that the attached printed notice was published in said newspaper and that said newspaper is the legal newspaper under the statutes of the State of Nebraska.

The above facts are within my personal knowledge and are further verified by my personal inspection of each notice in each of said issues.

Clerk of the Lincoln Journal Star

Signature *Hegyn Buma* Date 3-21-23

Section: Class Legals

Category: 0090 Legals State Contract

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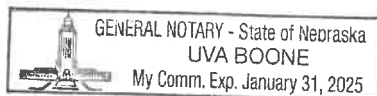
TOTAL AD COST: 15.83

FILED ON: 3/21/2023

Subscribed in my presence and sworn to before me on

March 21, 20 23

L. Boone Notary Public



**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

March 10, 2023

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Allsman, Allen	Safety & Security Officer-Beatrice	N13						3/01/23	Separation
Gallagher, Andrea	Communications Specialist-Area Office	P02				X		3/23/23	Resignation
Murtagh, Sarah	Administrative Director of Human Resources-Area Office	A05				X		4/10/23	Resignation
Puhalla, Carrie	From: Student Activities Coordinator/Head Women's Volleyball Coach To: Career Services Specialist/Athletic Coach	P02			X		X	2/06/23	Transfer to Replace
Small, Eric	Dean of Students/Assistant Athletic Director	A03			X			5/01/23	Replacing
Sparvier, Stuart	Residence Life Manager-Milford	P03			X			4/03/23	Replacing
Wagner, Erica	Administrative Assistant I, Financial Aid-Lincoln	N08			X			3/06/23	Replacing

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

March 10, 2023

Personnel Report: Staff (Faculty)								
ACTION TAKEN								
NAME	ASSIGNMENT	SALARY	AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Kruse, Dustin	Instructor, John Deere Ag Tech-Milford				X		7/31/23	Resignation
Reznicek, Doug	Instructor, John Deere Ag Tech-Milford				X		7/31/23	Retirement
Schreck-Kirby, Gerrine	Instructor, Food Service-Lincoln				X		7/31/23	Retirement
Hagler-Vujovic, Nancy	Instructor, Art-Beatrice				X		7/31/23	Retirement
Zentner, Cristina	Instructor, LPN/Practical Nursing Assistant-Falls City Learning Center				X		7/31/23	Resignation

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

Board Report	SOUTHEAST COMMUNITY COLLEGE		
	Approved Position Requisitions		
Application Deadline Date	Job Title	Justification	Status as of 3/15/2023
Open Until Filled	Learning Center Coordinator (Wahoo)	Replacement	
Open Until Filled	Computer Applications Workforce Trainer	New Grant Funded Position	
Open Until Filled	Instructor, Practical Nursing - Beatrice and Milford	Replacement	
Open Until Filled	Instructor, Associate Degree Nursing	Replacement	
Open Until Filled	Weekend Overnight Public Safety Officer (PT)	Replacement	
12/1/2022	Instructor, Emergency Medical Services/Paramedic	Replacement	To Team
2/8/2023	Instructor, Speech Communication - Beatrice	Replacement	To Team
2/8/2023	Senior Director, Workforce Solutions	Replacement	To Team
2/8/2023	Environmental Health and Safety and Quality Assurance Coordinator	New Expanded Position	To Team
2/8/2023	Student Affairs Technician - Beatrice	Replacement	To Team
2/12/2023	College Advisor (Milford)	Replacement	To Team
2/13/2023	Library Resource Center Specialist (Milford)	Replacement	To Team
2/13/2023	Library Resource Center Specialist (Beatrice)	Replacement	To Team
2/16/2023	Veterans Services Specialist (PT)	Replacement	To Team
2/16/2023	Administrative Assistant I - Registrations and Records (PT)	Replacement	To Team
2/19/2023	Administrative Assistant II - Business Division	Replacement	To Team
2/19/2023	Account Clerk III	Replacement	To Team
2/19/2023	Associate Director, Marketing	Replacement	To Team
2/19/2023	Instructor, Business	Replacement	To Team
2/26/2023	Custodian I (FTT)	Replacement	To Team
2/26/2023	Custodian II	Replacement	To Team
3/1/2023	Administrative Assistant (York) (PT)	Replacement	To Team
3/7/2023	College Advisor (Beatrice)	Replacement	To Team
3/9/2023	Public Safety Officer	Replacement	To Team
3/12/2023	Account Clerk III	Replacement	To Team
3/12/2023	Communications Specialist	Replacement	To Team
3/13/2023	Mental Health Counselor - Counseling Assistance Program for Students (CAPS) (PT)	Replacement	To Team
3/22/2023	SENCAP Facilitator (PT)	Replacement	
3/26/2023	Apprenticeship Coordinator (FTT)	New Grant Funded Position	
3/26/2023	Data Analyst	Replacement	
3/29/2023	Administrative Assistant I - Admissions	Replacement	
3/29/2023	Testing Center Specialist (PT)	Replacement	